

# Scanning an Image With Epson Perfection V600

## Scanning a photo for PowerPoint or Web with Photoshop

Step 1: From the Start menu, open Adobe Photoshop.

Step 2: Go to **File» Import» Epson Perfection V600**.

Step 3: The EPSON Scan window will open up. Enter the appropriate settings for your original photo.

- a. From the Mode drop-down menu, choose **Professional Mode**.
- b. From the Document Type drop-down menu, choose **Reflective**.
- c. From the Image Type drop-down menu,  
Choose **8-bit Grayscale** if your original photo is black & white.  
Choose **24-bit Color** if your original photo is color.
- d. Set the Resolution to **200dpi**.
- e. From the Target Size drop-down menu, choose **Original**.
- f. Make sure the Scale is set to 100%.

Step 4: Hit Preview to see your image before scanning. If you wish to scan only part of the photo, drag your cursor to create a selection box around that area. Hit Scan.

Step 5: Once you have your image, close the Scan window.

Step 6: Go to **File» Save As**. Save your image into the SAVEWORKHERE folder as a JPEG (\*.jpg).

## Scanning a photo for archival purposes or book publications with Photoshop

Step 1: From the Start menu, open Adobe Photoshop.

Step 2: Go to **File» Import» Epson Perfection V600**.

Step 3: The scan window will open up. Enter the appropriate settings for your original photo.

- a. From the Mode drop-down menu, choose **Professional Mode**.
- b. From the Document Type drop-down menu, choose **Reflective**.
- c. From the Image Type drop-down menu,  
Choose **8-bit Grayscale** if your original photo is black & white.  
Choose **24-bit Color** if your original photo is color.
- d. Set the Resolution to **600dpi**.
- e. From the Target Size drop-down menu, choose **Original**.
- f. Make sure the Scale is set to 100%.

Step 4: Hit Preview to see your image before scanning. If you wish to scan only part of the photo, drag your cursor to create a selection box around that area. Hit Scan.

Step 5: Once you have your image, close the Scan window.

Step 6: Go to **File» Save As**. Save your image into the SAVEWORKHERE folder as a TIFF (\*.tif).