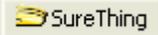
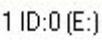


Step-By-Step Instructions: Primera Bravo II Disc Publisher

CD/DVD Duplication: Available from station 12

How to Duplicate Multiple CDs or DVDs

1. Load the CD or DVD that you want to copy into the top CD/DVD drive of the computer.
2. Make sure the disc duplicator machine is turned on (the top right button should be green).
3. Next, load the number of CDs or DVDs (up to 25) in the tray located on the right side of the machine.
4. Open the application PrimoDVD by going to “**Start**” > “**PrimoDVD 2.1 (English)**.”
5. Select “**Disc-to-Disc Copy**” on the window that pops up.
 - a. If the window does not appear, select “**File**” > “**PrimoDVD Starter**” and select “**Disc-to-Disc Copy**” on this window.
6. On the right hand side of the dialogue box you can change the number of copies that you which to produce .
7. Make sure the box **Make a temporary image on the Hard Disk and copy from there** is checked. This allows the burned copies to operate as well as the original disc.
8. Next, you have the option of printing a label on the CD or DVD. If you choose this option, the box **Print** must be checked. There is a dropdown box located next to the **Print** box where you choose what image to use to print on the disc.
 - a. If you wish to create an image, there is a button labeled “**SureThing**” . Clicking this button opens the SureThing application, which allows you to create your own image for the disc.
 - b. Because the disc duplicator uses ink cartridges, the only types of CDs or DVDs that can be labeled on this machine are those that have a printable surface.
9. To make sure that the discs are copied correctly, check these settings:
 - a. The “**Publisher Drive (G:)**” icon should be labeled with the red arrow pointing toward it . If not, right click on that icon and choose “**Select/Deselect as Recorder**.”
 - b. The “**Host: 1 ID:0 (E:)**” icon should have a blue arrow pointing away from it . If not, right click on that icon and choose “**Select/Deselect as Reader**.”
10. Once the settings are correct, the burning process can be completed by hitting the record button  on the right hand side of the application interface.