



Updates to the web application

January 2016



January 2016 updates



We are excited to announce improvements we are making to the Box product, specifically regarding in the web application. We will roll out design improvements as well as new user onboarding experience, including an educational product tour, for first time Box users. We will also release an in product tour for existing users. The design changes will streamline your experience on Box and the user tour will offer tips on how to most effectively use Box to get work done. As part of this release, we have also worked on the backend of the product to increase the page load speed so that your users can get their work done faster in Box.

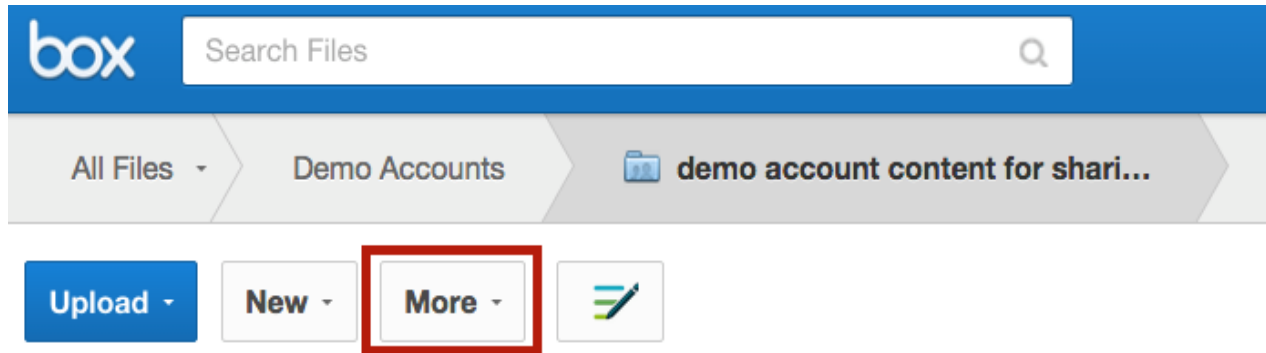
Please review these slides to familiarize yourself with the design changes – note that no functionality is changing and instead the improvements are focused on layout and feature placement.



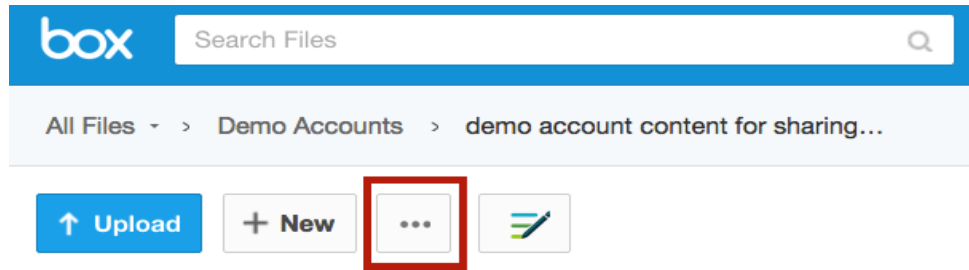
Changes to All files page (your Box account homepage)

The 'More' button has been changed to an **ellipses** – '...'

BEFORE



AFTER





Changes to All files page (your Box account homepage)

Options in the drop down menu have been consolidated

BEFORE

box Search Files

All Files > Demo Accounts > demo account content for shari...

Upload - New - More -

- Download
- Upload Options
- Share
- Invite Collaborators
- Remove from Favorites
- Add / Edit Tags
- Sync Folder to Computer
- General Info
- Folder Settings
- Collaborators
- Move or Copy
- Remove Folder
- Delete
- More Actions

AFTER

box Search Files

All Files > Demo Accounts > demo account content for sharing...

Upload + New ...

- Download
- Remove Favorite
- Move or Copy
- Remove Folder
- Delete
- Sharing
- Properties
- More Actions
- Share Link
- Invite Collaborators
- Manage Collaborators
- Embed Widget
- Upload by Email



Changes to Box web application header

The notifications icon design has changed

BEFORE



AFTER













Changes to collaborator list


You can email a link to a folder by clicking on the **'link to folder'** gear icon. The **'in this folder only'** description has moved to the Manage Collaborators page and provides more information about who inherited folder access and from where.

BEFORE


Collaborators 

-  IT at Box
Owner
-  Sonia Elavia
Editor
-  Neda Navab
Co-owner
-  Ben Schechter
Co-owner
-  Katie Ellis
Co-owner
-  +7 People
[View All](#)
- IN THIS FOLDER ONLY**
 +3 People
[View All](#)

[Invite People](#)







Link to Folder 

<https://cloud.box.com/s/cx5o1fwual>


Who can access:
 [People in your company](#)

AFTER

Collaborators

-  IT at Box
Owner
-  Sonia Elavia
Editor
-  Neda Navab
Co-owner
-  Ben Schechter
Co-owner
-  Katie Ellis
Co-owner
-  +10 People
[View All](#)

[Invite People](#)

Link to Folder 

<https://cloud.box.com/s/s9hzwdbm!>

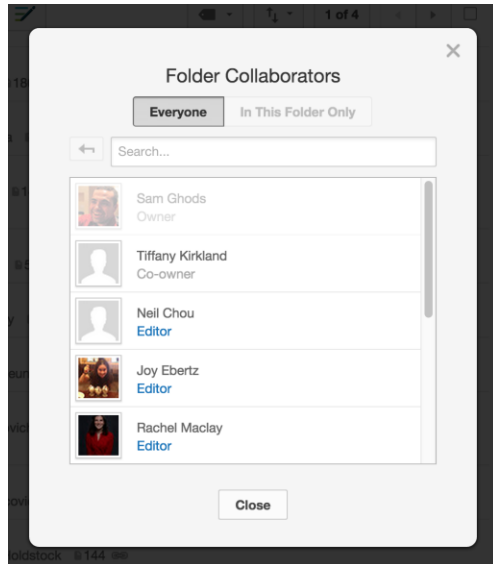
[People in your company](#)

Changes to collaborator list



Simplifying collaborator management – when you click to ‘**view all**’ collaborators, you will enter a new page that includes more information about each collaborator.

BEFORE



AFTER

box Search Files Jackie Chen

Box Engineering Collaborators Page 1

Mail All Invite People

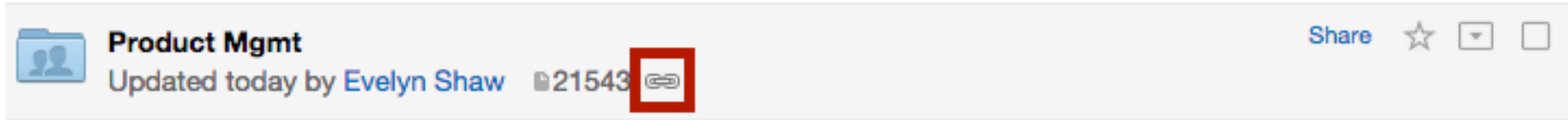
Q	Name	Email Address	Permissions	Date Added	Added To
	Sam Ghods	sam@box.com	Owner	Feb 11, 2009	Box Engineering
	Tiffany Kirkland	tkirkland@box.com	Co-owner	Mar 23, 2015	Box Engineering
	Neil Chou	neil@box.com	Editor -	Jun 27, 2011	Box Engineering
	Joy Ebertz	jebertz@box.com	Editor -	Oct 11, 2011	Box Engineering
	Rachel Maclay	rmaclay@box.com	Editor -	Oct 31, 2011	Box Engineering



Changes to Shared Link icon

The chain icon that indicated a file/folder was shared has been removed and instead the **'Share'** text on a file/folder now changes to **'Shared'** when a file/folder has an active shared link.

BEFORE



AFTER

















Changes to Comment Count Indicator Icon

The comment count indicator icon design for a file has changed.

BEFORE

 **preview_sham_options.pdf** Share    
Uploaded Nov 25, 2014 by [Tarrence van As](#) 5.7 MB   14

AFTER

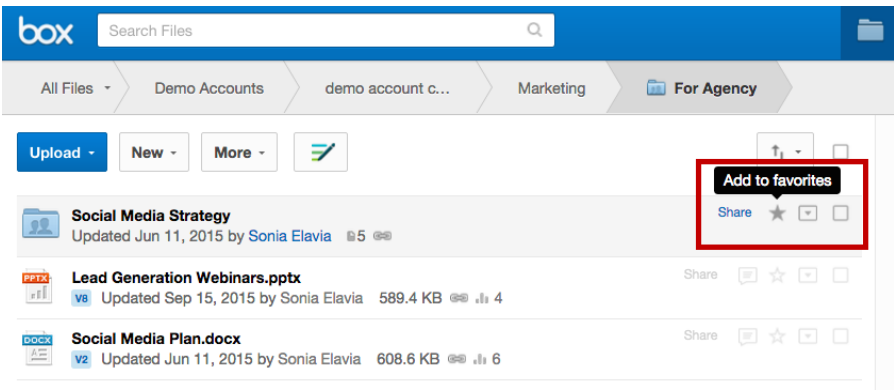
 **preview_sham_options.pdf** Shared  
Uploaded Nov 25, 2014 by [Tarrence van As](#) 5.7 MB   14



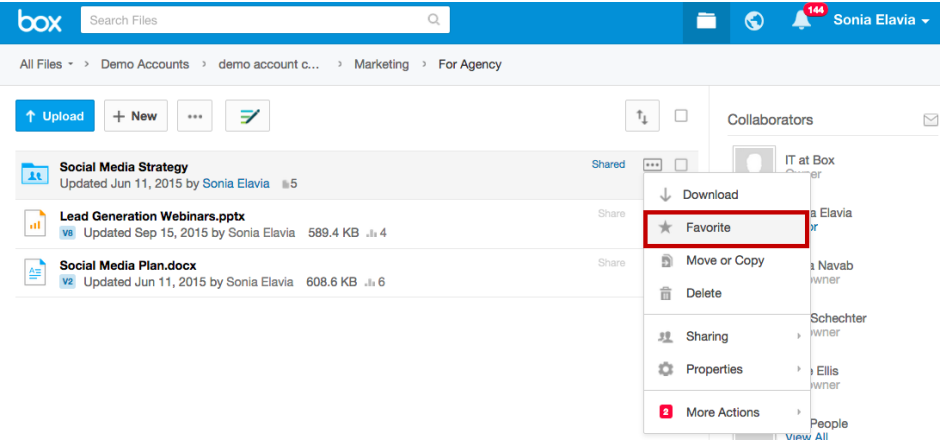
Changes to Favorites

Favorites has moved down a level into the 'More' menu (“...”)

BEFORE



AFTER





Improving the notifications experience

- We are removing the pop up notifications that appear in the bottom right corner of the web app when a change happens
- You can see all notifications in the notification center and in your email depending on your customized email settings
- Click on the **bell icon** in the top-right corner to see all notifications





Changes to link sharing and embed widget options

When you click to share content, you will see simplified options. You can click the **gear button** (boxed in red) to set further link specifications.

BEFORE

Link to "Lead Generation Webinars.pptx"

Share Email Embed

Link:

<https://cloud.box.com/s/epmk5d0voxtz8l7u39qmx1p38ns>

Access: ⓘ

People in your company

Advanced:

- Set Custom URL Not Set
- Set Link Expiration Never
- Allow Downloading Yes
- Direct Link

Close

AFTER

Share Link for Lead Generation Webinar...

Share Link

<https://cloud.box.com/s/epmk5d0voxtz8l7u39qmx1p38nsxf>

People in your company -

Email Shared Link

Email Address

Enter names or email addresses

Close

Share Link Settings

Custom URL (Optional)

Enter a custom path

<https://cloud.box.com/>

Link Expiration

Disable Shared Link on

Allow Download

Allow viewers to download

Direct Link

<https://cloud.box.com/shared/static/epmk5d0voxtz8l7u39qmx1p38nsxf>

Cancel Save

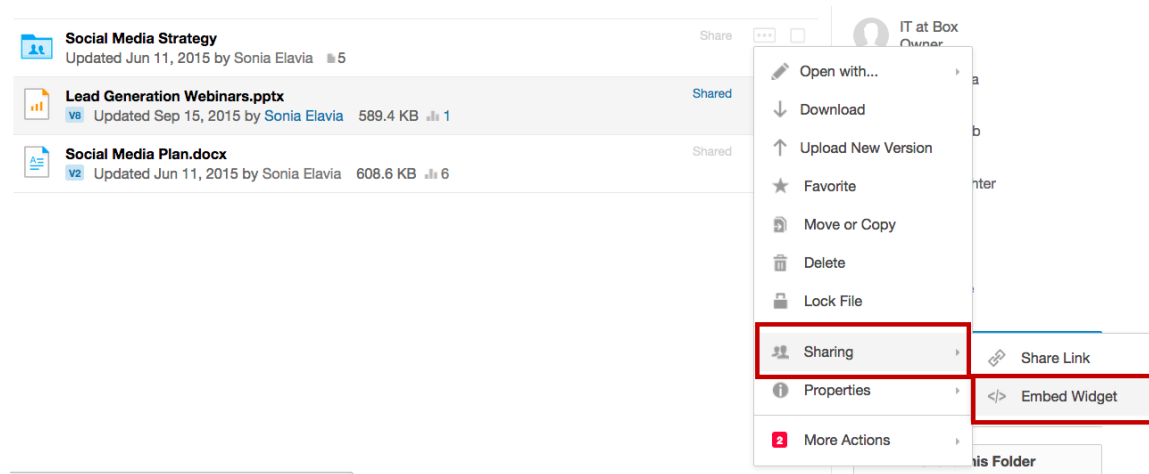
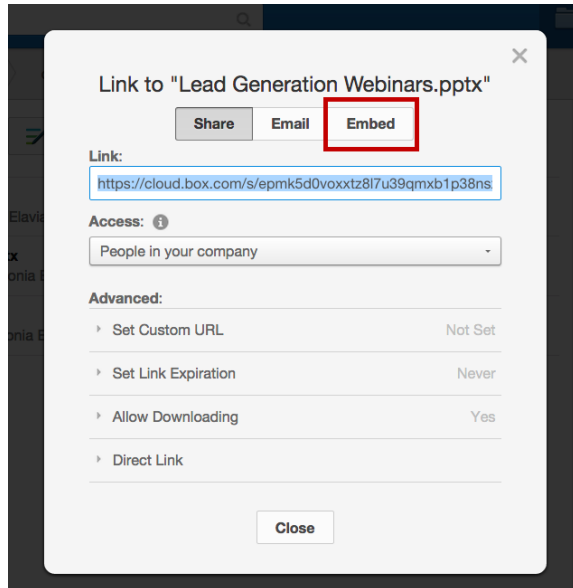


Changes to embed widget access

Now when you click to share, you will only be presented with a share option. You can embed content from the More Options menu (“...”):

BEFORE (from Share button)

AFTER (at the folder level)



Customized, New User Onboarding Experience



First time Box users will be presented with the below Setup screen. We encourage new users to answer the questions so that we can offer tailored tips that optimize for your everyday working style. If you prefer not to answer the questions, click **'Skip.'**

A screenshot of the Box onboarding setup screen. The header is a teal bar with the 'box' logo on the left and 'Vanessa Test' with a dropdown arrow on the right. The main content area is light gray and contains the text: 'Welcome to Box for Enterprise for Vanessa Larco!' followed by 'Let's customize your Box experience'. A white rounded rectangle contains the setup questions: 'Which department are you in?' with a dropdown menu showing 'Select a department', and 'Do you manage a team?' with radio buttons for 'Yes' and 'No'. At the bottom of the white box are two buttons: a teal 'Get Started' button and a gray 'Skip' button.

box Vanessa Test ▾

Welcome to Box for Enterprise for
Vanessa Larco!

Let's customize your Box experience

Which department are you in?
Select a department ▾

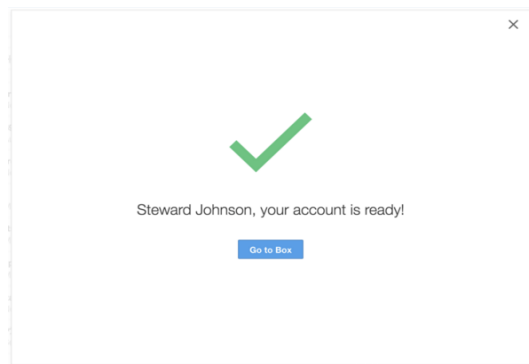
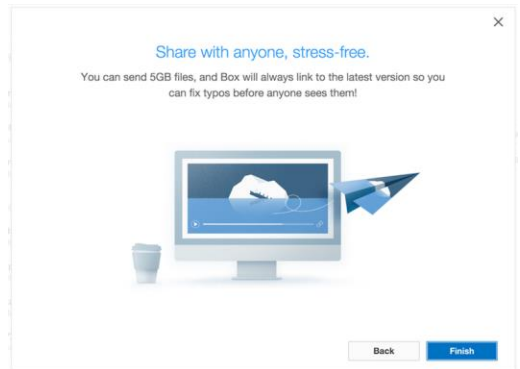
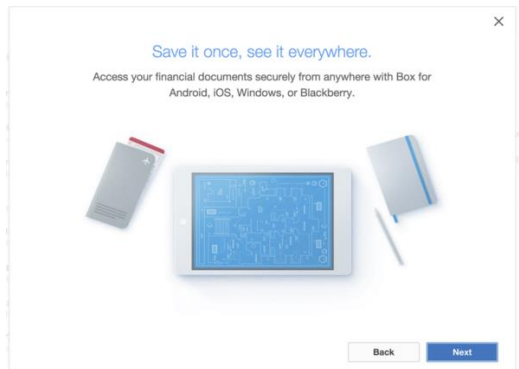
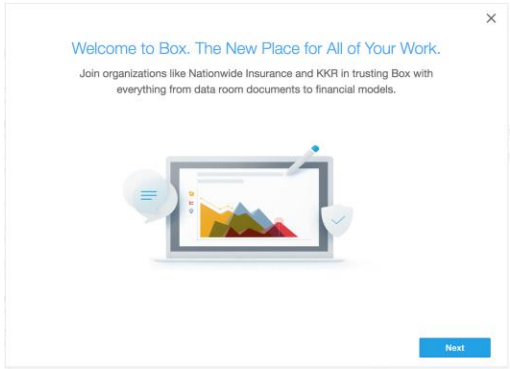
Do you manage a team?
 Yes No

Get Started

Skip

Customized New User Onboarding Experience

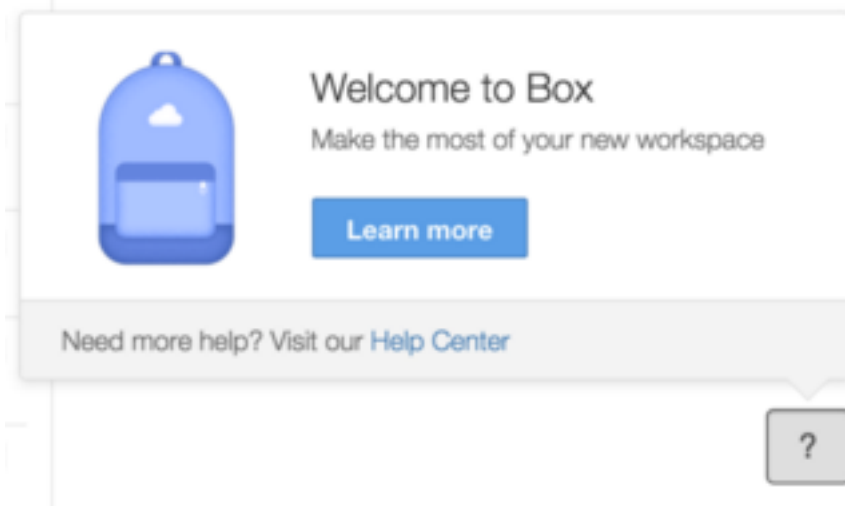
Following the set up screen, a new user will see the following modals – the order will depend on their answer choices in the Setup screen. They can exit at any time by clicking ‘X.’





In-Product Full Screen Tour for Existing Users

Existing users can access the user tour by clicking on the ‘?’ button in the bottom right corner of the web app and then clicking ‘**Learn More.**’ They can exit the Box Tour Guide notification by clicking the ‘?’ or elsewhere outside the notification.



In-Product Full Screen Tour for Existing Users – 1st Page



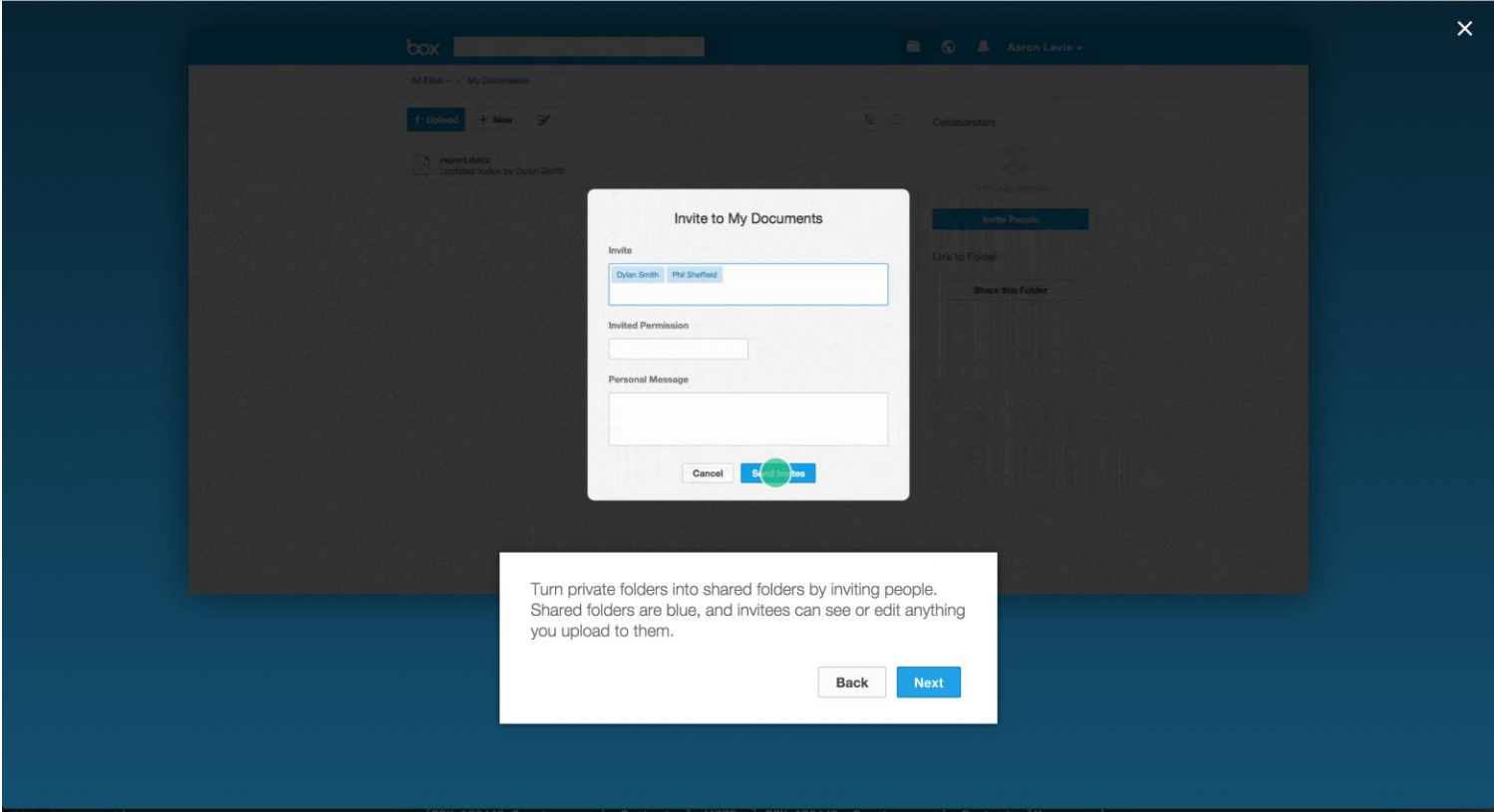
The screenshot shows the Box Admin Console interface. At the top, there are tabs for 'Admin Console' and 'My Account'. Below the navigation bar, the 'All Files' page is displayed. The main content area lists several folders and documents, including 'Box Reports', 'BOX-116690', 'Invoices from Box', 'tdsfds', 'Documents', and 'Timestamps'. A tooltip is overlaid on the screen, providing instructions: 'From the All Files page, you can create or navigate to any of your Box files or folders.' The tooltip has a 'Next' button at the bottom right. On the right side of the interface, there are sections for 'Favorites' (listing 'Box Reports' and 'Videos'), 'Get Box for Mobile', 'Install Box Sync', and 'Support' (with links for 'Help' and 'Get Training').

In-Product Full Screen Tour for Existing Users – 2nd Page



The screenshot shows the Box web interface. At the top, there is a blue header with the 'box' logo, a search bar, and a user profile for 'Aaron Levie'. Below the header, the main content area is titled 'All Files -' and contains an 'Upload' button, a '+ New' button, and a document icon. In the center, there are three circular icons: a purple one with a music note, a yellow one with a folder icon, and a green one with a document icon. Below these icons is a large grey box with a cloud and arrow icon and the text: 'Drag and drop folders and files from your desktop or use the file browser.' On the right side, there is a 'Favorites' section with a star icon and instructions: 'Click the star icon to the right of a file or folder to add it here for easy access.' Below that is a 'Support' section with links for 'Help' and 'Get Training'. At the bottom of the screenshot, a white tooltip box contains the text: 'Drag & drop to upload files or folders. Yellow folders and their contents are private so only you can see them.' The tooltip has 'Back' and 'Next' buttons.

In-Product Full Screen Tour for Existing Users – 3rd Page

A screenshot of the Box web interface showing a modal dialog box titled "Invite to My Documents". The dialog has three input sections: "Invite" with a dropdown menu showing "Dylan Smith" and "Phil Sheffield"; "Invited Permission" with a dropdown menu; and "Personal Message" with a text area. At the bottom of the dialog are "Cancel" and "Send Invite" buttons. The background shows a dark-themed interface with a "Share People" button and a "Share This Folder" button. A white text box at the bottom of the screenshot contains explanatory text and "Back" and "Next" buttons.

Turn private folders into shared folders by inviting people. Shared folders are blue, and invitees can see or edit anything you upload to them.

Back Next

In-Product Full Screen Tour for Existing Users – 4th Page



Share files or folders with anyone by creating a shared link. You can change each link's access settings to whichever level of security you require.

[Back](#) [Go to Box](#)